## Registration Brochure/Program Book Checklist: Jointly-Provided Activities

#### FRONT COVER

Activity Title (required)
Dates (required)
Location: Hotel, City, State (required)
<b>Recognition of Commercial Support</b> ( <i>if applicable</i> ) ( <i>recommended</i> ) Supported by ( <i>name of commercial supporter</i> )
<b>Designation of Credit</b> (recommended) Earn up to XX AMA PRA Category 1 Credits <sup>™</sup> (if applicable, also include patient safety credits)
<b>Providership Info</b> (required) Jointly Provided by the American Society of Plastic Surgeons and (non-accredited joint provider name)
Logos (required)





#### Accreditation Statement

This activity has been planned and implemented in accordance with the accreditation requirements and policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint providership of the American Society of Plastic Surgeons (ASPS) and the New York Regional Society of Plastics Surgeons (NYRSPS). The ASPS is accredited by the ACCME to provide continuing medical education for physicians.

#### **Designation Statement**

The American Society of Plastic Surgeons designates this live activity for a maximum of 3.5 AMA PRA Category 1 Credits<sup>TM</sup>. Physicians should daim only the credit commensurate with the extent of their participation in the

<b>Educational Overview</b> (required) (this is the statement of need; explanation of why the program committee thinks it's important that the information in the activity is shared with the learner)
<ul> <li>ABMS Core Competencies (recommended)</li> <li>List which of the six core competencies will be addressed</li> <li>1. Professionalism</li> <li>2. Patient Care and Procedural Skills</li> <li>3. Medical Knowledge</li> <li>4. Practice-Based Learning and Improvement</li> <li>5. Interpersonal and Communication Skills</li> <li>6. Systems-Based Practice</li> </ul>
Intended Audience (required) This educational activity is intended for
Learning Objectives (required) Upon completion of this activity, participants should be able to: (insert 4-8 bullet points, using active verbs, describing new skills the learner should posses after the activity)
List of Faculty and their credentials (recommended)
<b>Recognition of Commercial Support</b> ( <i>if applicable</i> ) ( <i>recommended</i> ) Supported by ( <i>insert names of commercial supporters</i> – no logos may be used here)
Accreditation Statement (required) This activity has been planned and implemented in accordance with the accreditation requirements and policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint providership of the American Society of Plastic Surgeons (ASPS) and the (name of non-accredited joint provider). The ASPS is accredited by the ACCME to provide continuing medical education for physicians.
Designation Statement (required) The ASPS designates this live activity for a maximum of XX.XX AMA PRA Category 1 Credits <sup>™</sup> . Physicians should claim only the credit commensurate with the extent of their participation in the activity. ( <i>if applicable</i> ) Of the XX.XX credit(s), X.X credit(s) have been identified as applicable to patient safety.
<b>Disclosure Policy</b> (recommended) The ASPS requires all faculty, authors, planners, reviewers, managers, and other individuals in a position to control or influence the content of an activity to disclose all relevant financial relationship or affiliations. All Identified conflicts of interest must be resolved and the educational content thoroughly vetted by ASPS for fair balance, scientific objectivity, and appropriateness of patient care recommendations. The ASPS also requires faculty/authors to disclose when off-label/unapproved uses of a product are discussed in a CME activity or included in related materials.

<b>Faculty Disclosure Listing</b> (for PROGRAM BOOK only – if not included in book then handout to audience)
<b>Program/Agenda</b> (recommended for Registration brochure / required for Program Book)
Hotel/Location/Travel Information (required for Registration brochure only)
<b>Registration Information</b> (required for Registration brochure only)

Educational overview



#### ACCREDITATION Accreditation statement The American Society of Plastic Surgeons® (ASPS®) is accredited by the Accreditation for ASPS activity (USE Joint Council for Continuing Medical Education (ACCME) to provide continuing medical **Provider Statement as** education for physicians. listed above DESIGNATION The American Society of Plastic Surgeons (ASPS) designates this live activity for a **Designation statement** maximum of 4.5 AMA PRA Category 1 Credits<sup>TM</sup>. Physicians should claim only the credit commensurate with the extent of their participation in the activity. A Of the 4.5 credits, 1 has been identified as applicable to Patient Safety. DISCI OSURE POLICY The American Society of Plastic Surgeons (ASPS) requires all instructors, planners, reviewers, managers, and other individuals in a position to control or influence the content of an activity to disclose all relevant financial relationships or affiliations. All identified conflicts of interest **Disclosure policy** must be resolved and the educational content thoroughly vetted by ASPS for fair balance. scientific objectivity, and appropriateness of patient care recommendations. The ASPS also requires faculty/authors to disclose when off-label/unapproved uses of product are discussed in a CME activity or included in related materials. PROGRAM 9:00 AM Registration 10:00 AM Welcome/Introductions/Program Overview Review of Products and Latest Trends Agenda Assess Aging Process and How It Impacts Product and Procedure Selection Lunch Injection Technique - Live Patient Demonstrations and Video 3:00 PM Adjourn Program Subject to Change. The meeting sponsor is not responsible for travel expenses or penalties under any circumstances.

The United States Food and Drug Administration (FDA) approval is required for procedures and/or drugs which the FDA considers experimental. Attendees acknowledge that presentations during Plastic Surgery 2011 may include both demonstrations and/ or discussions of drugs, devices or biologicals that have not been approved by the FDA for the particular use being demonstrated or discussed, as well as demonstrations and/or discussions of drugs, devices or biologicals that remain in the investigational sites of the FDA approval process.

The views expressed and the materials presented throughout the course represent the views of the individual participants and do not represent the opinions of the American Society of Plastic Surgeons. The Society assumes no responsibility for the statements made by an individual participant or group of participants.

The course will be held at the Colorado Convention Center: Ground Floor, Room 203 700 14th Street I Denver, CO 80202

### QUICK & EASY REGISTRATION

The meeting registration fee includes course materials, admission to the session, and box lunch. All registrants must pay the full registration fee. Partial registration is not available. Registration for this course does not constitute registration for any other Plastic Surgery 2011 activity. Spouses and accompanying persons who wish to attend the session must register.

## MEETING REGISTRATION

Three Convenient Ways to Register:

#### ONLINE

www.plasticsurgery.org/fillers Credit card only

#### FAX

Member Services Center 847-228-7099 Credit card only

#### MAIL

Mail your registration form with check (U.S. funds only) or credit card information to:

ASPS Attn: Finance Dept. 444 East Algonquin Road Arlington Heights, IL 60005-4664 (allow 10 days for processing)

Visa®, MasterCard® and American Express® are accepted. No registration will be processed without payment information.

## QUESTIONS & INQUIRIES

- + 1-800-766-4955
- + 847-228-9900 ext. 471
- registration@plasticsurgery.org

## CANCELLATIONS & REFUNDS

Cancellations and requests for refunds must be submitted in writing and should be addressed to:

Member Services Center 444 East Algonquin Road Arlington Heights, IL 60005-4664 Fax: 847-228-7099

Refunds will be issued in accordance with the following schedule:

## IMPORTANT CANCELLATION AND Registration deadi ines

- July 22 August 11, 2011
   50% refund less a \$25 processing fee
- After August 11, 2011
   NO REFUND
- September 1, 2011
   Deadline for advance registration

# Achieving Optimal Patient Outcomes: UTILIZING CURRENT TRENDS MAESTHETIC INJECTABLES

NAME		ASPS ID#
ADDRESS		
СПҮ	STATE	ZIP
TELEPHONE	FAX	
SECOND REGISTRANT'S NAME		
Check here if, under the American Disabilities Act, yo	u require specific aids or devices to fully	participale in this course.
□ Audio □ Visual □ Other		
Check here if you require a special meal. Veget Additional ite may apply:	arian 🗆 Kosher± 🗆 Allergy (please	specity)
REGISTRATION FEE: \$110 per registrant	1	Total \$
PAYMENT		
□ Check (payable to ASPS in US funds) ) □ Visa®	□ MasterCard® □ AMEX®	
ACCOUNT NUMBER	EXP. DATE	SECURITY CODE
CARDHOLDER NAME	SIGNATURE	
Mail or fax form to: ASPS Member Services Center 444 East Algonquin Road Arlington Heights, IL 60005-4664 Fax: 647-228-7099	10:00AN	R 23, 2011 \-3:00PM vention Center

REGISTRATION FORM

- (cover) Sponsorship Info and logos: Jointly provided by the American Society of Plastic Surgeons and the (non-accredited provider)
  - On front cover or inside front cover (preferred)
- (inside body) Educational Overview
  - Placement is optional, though it's preferred that it be at the beginning of the brochure, since education is intended to be the primary focus of the activity
- (inside body) Intended Audience
  - Placement is optional, though it's preferred that it be at the beginning of the brochure, since education is intended to be the primary focus of the activity
- (inside body) Learning Objectives
  - Placement is optional, though it's preferred that it be at the beginning of the brochure, since education is intended to be the primary focus of the activity

#### • (inside body) Accreditation Statement:

This activity has been planned and implemented in accordance with the accreditation requirements and policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint providership of the American Society of Plastic Surgeons (ASPS) and the (name of non-accredited joint provider). The ASPS is accredited by the ACCME to provide continuing medical education for physicians.

- Placement is optional, though it's preferred that it precede the activity agenda
- (inside body) Designation Statement: The ASPS designates this live activity for a maximum of XX.XX
   AMA PRA Category 1 Credit(s)<sup>™</sup>. Physicians should claim only the credit commensurate with the extent of their participation in the activity.
  - Placement is optional, though it's preferred that it precede the activity agenda
- (inside body) Patient Safety Credit (if applicable): Of the XX.XX credit(s), X.X credit(s) have been identified as applicable to patient safety.
  - Placement is optional, though it's preferred that it precede the activity agenda

## <u>Preferred Information and Placement (having this info in the Registration Brochure will assist with</u> <u>reaccreditation application</u>)

- (on brochure cover) Designation of Credit
  - This is a helpful marketing tool, as AMA PRA Category 1 Credit<sup>™</sup> is highly-valued by physicians and they look for opportunities to acquire it

- (inside body) Indication of Which of the Six ABMS Core Competencies Will be Addressed
  - Placement is optional
  - 1. Professionalism
  - 2. Patient Care and Procedural Skills
  - 3. Medical Knowledge
  - 4. Practice-Based Learning and Improvement
  - 5. Interpersonal and Communication Skills
  - 6. Systems-Based Practice
- (inside body) Program/Agenda
  - Placement is optional, though it's preferred that it be at the beginning of the brochure, since education is intended to be the primary focus of the activity
- (inside body) List of Faculty and Program/Planning Committee members
  - Placement is optional, though it's preferred that it accompany the agenda
- (inside body) Disclosure Policy
- (inside body) Faculty Disclosure